Provided by Boston After School and Beyond and Pittsburgh Public Schools, the collection of position descriptions includes sample job postings, scopes of work, and formal job descriptions for a variety of central office and site-based managers, teachers and activity instructors, and other specialists. The format and content of position descriptions vary and include a range of information such as position duties and responsibilities, schedule, compensation, and required qualifications.
Summer Dreamers Academy - Nurse (Summer 2016)

Summer Dreamers Academy

Certified - Position - Valid PA Certificate

The Summer Dreamers Academy is a summer learning camp designed to offer Pittsburgh Public School students completing Kindergarten through 7th grade an opportunity to engage in exciting academic instruction and unique enrichment activities over the summer. With the goal of combating summer learning loss, Summer Dreamers provides targeted academic support delivered by certified teachers, and exposes campers to one-of-a-kind activities facilitated by contracted community activity provider partners. You can learn more about the history of the Summer Dreamers Academy and read more about our plans for 2016 online at http://www.pps.k12.pa.us/summercamp.

The Summer Dreamers Academy is currently looking for nurses to support our campers for the summer of 2016. Working at the Summer Dreamers Academy is one opportunity to expand your impact to students in the District. Nurses will support the health needs of campers at the Summer Dreamers Academy. Prior to camp, nurses will gather and review information about the health needs of the campers at their site and prepare to provide medical services. Nurses will provide training to site staff on proper procedures for supporting campers with food allergies, asthma, diabetes, seizure disorders, and other applicable health concerns. Each day, nurses will administer medications and respond to medical needs, providing episodic care as necessary.

We are looking for enthusiastic, dedicated nurses who will help to keep our campers safe and healthy, making Summer Dreamers the destination for summer fun and learning!

Salary

$7, 000 total compensation

Pay Dates: 7/15/16, 7/31/16, 8/15/16

Up to 45 hours of pre-camp work and PD. Full day training and site set-up June 20-24, 2016

27 full days of work during camp: Monday-Friday, June 27-August 3, 2016 (no camp Monday, July 4th)

Camp Locations:
- Carmalt
- King
- Uprep

Qualifications

Selection Criteria:
Preferred Skills and Mindsets
- Gets results through active leadership
- Builds positive relationships with colleagues to achieve goals
- Brings a positive attitude, high level of personal responsibility, and creativity

Experience Requirements
- Worked in a comprehensive school setting
- Experience working with students and promoting healthy behaviors and habits

**Essential Job Functions**

Responsibilities include, but are not limited to, the following:

- Provide medical care at a camp site
- Keep daily logs of all services provided
- Administer medication to campers per m.d. orders
- Respond to illness, accidents, injuries, related needs of campers
- Report information to parents on care provided

Participate in camp activities to contribute to overall camp culture and experience for staff and campers
- Collaborate with camp staff at the site
- Participate in all camp meetings and other camp culture elements, as available

**Additional Job Information**

Staff Absence Policy:

All staff are expected to be present for the days of PD, training, and work-time leading up to camp, for the post-camp wrap up day(s), and for all 27 days of camp. Exact pre and post camp hours vary by position and are outlined above.

Staff are permitted up to 2 absences and pay will be docked for the days missed. If a staff member misses more than 2 days s/he may be asked to leave and will receive payment for the time worked.

Nurses will be deducted $250 pay for any day of camp missed up to 2 days.

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